



POSITION ANNOUNCEMENT

POSITION: Youth Peer Mentor – Counseling Center

LOCATION: 2750 Sutterville Rd. Sacramento, CA 95820

SCHEDULE: Monday – Friday, 8:30am-5:00pm. Evenings and/or weekends based on program needs.

SALARY: \$24.71 - \$27.80 per hour, to start

Founded in 1867, the Sacramento Children's Home is the oldest active charity in Sacramento and among the most highly respected. SCH is an equal opportunity employer who values an inclusive work environment that celebrates and recognizes the diversity of its employees. At SCH, we appreciate that having employees of many different backgrounds strengthens our organization, and we strive to create a workforce that reflects the diverse and culturally rich communities that we serve.

OVERVIEW: The Youth Peer Mentor (YPM) serves as a voice for youth receiving treatment at the Counseling Center. As a part of the child, family and Counseling Center treatment team, the YPM provides assistance and support to Sacramento Children's Home Counseling Center clients including peer coaching/mentoring and skill building, in-home/ and in-community support, accompanying clients and caregivers to meetings, providing community resource information and advocating for services. The YPM works in collaboration with the treatment team and ensures a youth voice in the system of care to improve the quality of services at SCH.

DUTIES:

1. (70%) Peer Advocacy/Direct Service

- Provides individual mentorship and facilitates peer groups (i.e., skill building, social skills, independent living skills, and linkage to resources) to youth being served at the Counseling Center.
- Communicates, represents, and advocates on behalf of the client perspective within the clinic setting and works in collaboration with team members.
- Engages and guides clients to explore and articulate their own values, beliefs, and to find their own voice.
- Provides services in diverse clinic and community settings that meet the needs of clients and families.
- Help clients identify their personal and cultural strengths and determines how these assets can be part of their treatment plan.
- Identifies information and resources in local communities which are useful to clients within those communities.
- Participates in the intake processes assigned.
- Participate in Child, Family, Team Meetings, and support clients in using their voice during the meetings.
- Participate in staff trainings and presentations regarding peer advocacy, as required.
- Provides orientation to staff about the role of the YPM and philosophy.
- Advocates, educates, makes referrals and supports clients without providing clinical advice.
- Mentors clients by using self as a positive role model while maintaining professional boundaries.
- Assist clients in developing and maintaining healthy peer and adult relationships.
- Consults on treatment and outreach approaches for clients.
- Provides crisis support, as needed.

2. (30%) Other Duties

- Documents Peer Plans in collaboration with clients in the Electronic Health Record (EHR) in a timely manner.

- Participates in treatment planning and case conferences as part of the Child, Family, Team to support clients working towards mental health goals
- Shares lived experience as appropriate to support a strength-based and destigmatizing atmosphere.
- Participates in county community advisory meetings in collaboration with direct supervisor. Examples include Mental Health Board Children's Stakeholder Committee, Behavioral Mental Health Services Act planning meetings, and Division focus groups.
- Attends the Sacramento County Youth Peer Support Committee meeting (YPSC) monthly, which includes YPMs from other provider agencies throughout the county.
- Accurately documents daily progress notes for each service (billable and non-billable) delivered in the EHR within county required and SCH documentation policy guidelines.
- Follows all program and agency policies and systems.
- Participates in all Counseling Center and agency meetings, trainings, supervision, case conferencing, community meetings, IEPs, etc.
- Meets billing requirements for position.
- Performs other duties as assigned.

Knowledge, Skills, and Abilities:

- Ability to read, write, speak and understand the English language.
- Ability to coordinate meetings, including developing agendas, documenting conclusions, recommendations, actions, and follow-up topics.
- Intermediate knowledge of Microsoft Word and Outlook.
- Proven ability to relate to youth and be seen as a positive role model.
- Ability to maintain positive discipline and group control.
- Excellent writing, organizational and communication skills.
- Ability to establish, develop and maintain appropriate boundaries with staff, youth, and professionals.
- Skill to maintain a professional, confidential work environment.
- Ability to manage multiple tasks at one time in an efficient manner.
- Must be able to function independently and be able to seek guidance when necessary to assist in working with the children and families.
- Ability to relate to children and families in a positive manner.
- Ability to work cooperatively with a culturally, economically, and/or ethnically diverse client and staff population.
- Knowledge of child abuse issues and reporting mandates.
- Knowledge of confidentiality.
- Knowledge of substance abuse issues.
- Knowledge of team, family, and group dynamics.
- Sensitivity to the cultural diversity of clients and employees.
- Knowledge of and/or the ability to locate community resources for meeting the needs of youth/families.
- Solution-focused problem-solving skills.
- Diplomacy in resolving conflicts and integrating divergent perspectives.
- Ability to work constructively as a member of a team.
- Ability to represent SCH values and principles in a variety of settings.
- Ability to effectively communicate, establish, and maintain cooperative and effective working relationships with a wide range of individuals and groups.
- Ability to maintain positive working relationships in a respectful and collaborative manner.
- Ability to effectively manage stressful situations and respond to crisis in a timely appropriate manner.
- Able to deal with volatile situations involving clients.
- Ability to provide services at any SCH sites, co-located partner facilities and in various community locations.

- Able to provide services at times to meet the needs of youth and families to include evenings and weekends.

QUALIFICATIONS: Driving is an essential function of this job, and as such, employees in this position will be required to furnish their own vehicle to be used in the course of employment. A valid driver's license and minimum insurance coverage is required.

Must be at least 21 years of age.

Education and Experience:

A High School diploma or GED is required. The completion of at least 12 units in Child Development, Psychology, Social Work, Early Childhood Development, or similar field is preferred.

Must have received recent direct services through the public mental health system as a youth. The YPM cannot work for the same agency where services are/were being received. (Working with youth who received public mental health services is not a substitute for this requirement).

Licenses, Certifications, Registrations:

CPR Certification preferred or obtained within agency-required timeframe.

BENEFITS: Excellent benefits package including medical, dental, vision, life and accident insurance, short and long-term disability plans, retirement plan with company match, paid vacation, sick leave, 11 paid holidays, tuition reimbursement, professional development and career advancement opportunities.

TO APPLY: Qualified employees must submit a completed Request for Promotion or Transfer form along with their resume to Human Resources. External candidates must complete our on-line employment application available at www.kidshome.org/careers.

PLEASE NOTE: Non-SCH employees who are made an offer of employment will be required to pass a post-offer, pre-employment background process that includes passing a drug test, including marijuana. Applicants who do not pass any part of this pre-employment process will have their offer of employment rescinded.