



POSITION ANNOUNCEMENT

POSITION: **Family Facilitator I** – Full Service Partnership Wraparound

LOCATION: 2750 Sutterville Rd. Sacramento, CA 95820

SCHEDULE: Monday – Friday, 8:30am-5:00pm. Evenings and/or weekends based on program needs.

SALARY: \$77, 334.40 annually

Founded in 1867, the Sacramento Children's Home is the oldest active charity in Sacramento and among the most highly respected. SCH is an equal opportunity employer who values an inclusive work environment that celebrates and recognizes the diversity of its employees. At SCH, we appreciate that having employees of many different backgrounds strengthens our organization, and we strive to create a workforce that reflects the diverse and culturally rich communities that we serve.

OVERVIEW: Under the supervision of the Family Facilitator Supervisor, the Family Facilitator performs assessments services and development service plans for youth and families admitted into the Full Service Partnership Wraparound program. May perform services related to family stabilization services as well. Knowledge of HFW, FSP, and family crisis and stabilization models is essential.

DUTIES:

1. (75%) Direct Services

- Provide assessment, development, implementation, and evaluation of individual wraparound plans.
- Coordinate, schedule, and facilitate child and family team meetings (CFT) for development of individualized wraparound plans.
- Provide oversight of and ensure timely access to CFT meetings.
- Provide and attend Emergency CFT meetings in response to serious mental health incidents.
- Coordinate services for families based on their level of need identified by the CFT, including, but not limited to, referrals for psychiatric services, advocacy, therapy, alcohol and drug treatment.
- Assume responsibility for the applicable treatment/service model and implementation of services/coordination of resources for children and families.
- Monitor and support the delivery of services by reassessing and revising individual plans as needed, ensuring that families have access to resources, and maintaining effective relationships with child and family team members.
- Provide direct services (e.g., short-term counseling, problem-solving) to youth and/or family when necessary.
- Provide crisis management to youth and families through development of safety/crisis plans as well as administration of such plans.
- Participate in the Wrap crisis on-call system.
- Complete initial and annual clinical bundles using EHR—this includes assessment (Cal-AIMs, client plan, CANS, etc.)
- Write progress notes for each client/family session within required deadlines.
- Complete all documents for the program, including but not limited to, CFT minutes, family safety plan, family budget, , etc., in a timely manner.
- Assume responsibility for ongoing child and family team development.
- Assist in the ongoing development and evaluation of the service program.

2. (25%) Other

- Serve as a role model and advocate for children and families involved in program.
- Monitor and ensure effective linkages with community and agency service providers.
- Participate in training activities as directed.

- Establish and maintain positive and effective working relationships with internal staff and external resources.
- Adhere to policies, systems and standards of the Sacramento Children's Home and all applicable programs, agencies and contracts.
- Participate in supervision, staff meetings, process reviews and other assigned meetings.
- Perform other duties as assigned.

Knowledge, Skills and Abilities:

- Must be able to read, write, speak and understand the English language.
- Ability to establish and maintain appropriate boundaries with families.
- Ability to work flexibly, creatively and comfortably with families of varied ethnic and socio-economic backgrounds.
- Knowledge of child development and behavior
- Knowledge of family dynamics.
- Knowledge of child abuse issues.
- Knowledge of substance abuse issues.
- Ability to facilitate team meetings involving family and system(s) partners.
- Knowledge of local cultures.
- Ability to implement the applicable model(s) once trained.
- Effectively written and oral communication skills.
- Skill to plan and organize multiple tasks at one time.
- Good organizational skills.
- Skill to maintain a professional, confidential work environment.
- Strong skills to lead working teams.
- Ability to manage multiple tasks at one time in an efficient manner.
- Excellent problem-solving skills.
- Knowledge of Microsoft Word.
- Ability to report to work on a regular and reliable basis.
- Ability to work a flexible schedule, which may include evening, night, weekend and holiday shifts.
- Ability to effectively manage stressful situations and respond to crisis in a timely and appropriate manner.
- Provide services at times to meet the needs of youth and families to include evenings and weekends

QUALIFICATIONS: Driving is an essential function of this job, and as such, employees in this position will be required to furnish their own vehicle to be used in the course of employment. A valid CA driver's license and minimum insurance coverage is also required.

Must be at least 21 years of age.

Education and Experience:

A master's degree in a behavioral science field (counseling, psychology or social work) and registered with the California Board of Behavioral Sciences as a LCSW (ACSW), MFT (AMFT) or LPCC (APCC).

New graduates may be considered for employment and are required to be registered with the BBS within 90 days of hire. Students may be considered for employment as long as they are enrolled in an applicable graduate program and are required to apply to be registered with the BBS by 90 days of graduation. Unregistered graduates and students are required to have at least 2 years of qualified mental health experience.

Must receive LMFT, LCSW or LPCC license within six years of initial registration with the California BBS as an intern to meet Sacramento County contract requirements.

One year of direct practice experience working with seriously disturbed children, adolescents, and families, and experience in engaging parents as partners and working successfully with families from diverse ethnic and cultural groups is preferred.

Licenses, Certifications, Registrations:

If unlicensed, registration with the California BBS as an ASW, APCC or AMFT is required.

Must receive LMFT, LCSW or LPCC license within six years of initial registration with the California BBS as an intern to meet Sacramento County contract requirements.

CPR Certification preferred or obtained within agency-required timeframe.

BENEFITS: Excellent benefits package including medical, dental, vision, life and accident insurance, short and long-term disability plans, retirement plan with company match, paid vacation, sick leave, 11 paid holidays, tuition reimbursement, professional development and career advancement opportunities.

TO APPLY: Qualified employees must submit a completed Request for Promotion or Transfer form along with their resume to Human Resources. External candidates must complete our on-line employment application available at www.kidshome.org/careers.

PLEASE NOTE: Non-SCH employees who are made an offer of employment will be required to pass a post-offer, pre-employment background process that includes passing a drug test, including marijuana. Applicants who do not pass any part of this pre-employment process will have their offer of employment rescinded.