



POSITION ANNOUNCEMENT

POSITION: Community Mental Health Worker –
Counseling Center

LOCATION: 2750 Sutterville Rd. Sacramento, CA 95820

SCHEDULE: Monday – Friday, 8:30am-5:00pm. Evenings
and/or weekends based on program needs.

SALARY: \$25.14 - \$28.29 per hour, to start

Founded in 1867, the Sacramento Children's Home is the oldest active charity in Sacramento and among the most highly respected. SCH is an equal opportunity employer who values an inclusive work environment that celebrates and recognizes the diversity of its employees. At SCH, we appreciate that having employees of many different backgrounds strengthens our organization, and we strive to create a workforce that reflects the diverse and culturally rich communities that we serve.

OVERVIEW: The Community Mental Health Worker is responsible for providing strength and community-based rehabilitative services, as described in the Client Plan for the clients who are enrolled at the Counseling Center.

DUTIES:

1. (60%) Direct Services

- Works with the team to develop and implement an appropriate individual Client Plan for each client to meet their mental health needs.
- Provides individual and group rehabilitation services for clients including behavioral management support, coping skills, problem solving skills, social skills and independent living skills,
- Provides a positive role model and mentor type relationship with clients.
- Provides and teaches self-advocacy and independence for families.
- Participates in Child, Family and Team Meetings.
- Links clients to community resources and helps them enhance natural supports
- Helps clients maintain a supportive network within their own neighborhood and the greater community.
- Assists and advocates for clients in working with other agencies and professionals to ensure continuity of care.
- Maintains and models appropriate boundaries.
- Provides services in diverse clinic and community settings that meet the needs of youth and families.
- Provides crisis intervention as needed.

2. (40%) Paperwork, Meetings and Other Duties

- Participates in treatment planning and case conferences as part of the child, family, and team to support youth to work towards mental health goals.
- Writes daily progress notes for each service (billable and non-billable) delivered within county required and SCH documentation policy guidelines.
- Follows all program and agency policies and systems.
- Participates in all Counseling Center and agency meetings, trainings, supervision, case conferencing, community meetings, IEPs, etc.
- Meets billing requirements for position.
- Provides client information to team for ongoing assessment and evaluation purposes.
- Performs other duties as assigned.

Knowledge, Skills, and Abilities:

- Ability to read, write, speak and understand the English language.

- Intermediate knowledge of Microsoft Word and Outlook.
- Knowledge of mental health issues.
- Knowledge of child development.
- Knowledge of cultural issues.
- Knowledge of child abuse issues.
- Knowledge of substance abuse issues.
- Knowledge of behavior management.
- Knowledge of family dynamics.
- Ability to maintain positive discipline and group control.
- Excellent writing, organizational and communication skills.
- Ability to establish, develop and maintain appropriate boundaries with staff, youth, and professionals.
- Skill to maintain a professional, confidential work environment.
- Ability to manage multiple tasks at one time in an efficient manner.
- Must be able to function independently and be able to seek guidance when necessary to assist in working with the children and families.
- Ability to relate to children and families in a positive manner.
- Ability to work cooperatively with a culturally, economically, and/or ethnically diverse client and staff population.
- Knowledge of child abuse issues and reporting mandates.
- Knowledge of confidentiality.
- Knowledge of team, family, and group dynamics.
- Sensitivity to the cultural diversity of clients and employees.
- Knowledge of and/or the ability to locate community resources for meeting the needs of youth/families.
- Solution-focused problem-solving skills.
- Ability to represent SCH values and principles in a variety of settings.
- Ability to maintain positive working relationships in a respectful and collaborative manner.
- Ability to effectively manage stressful situations and respond to crisis in a timely and appropriate manner.
- Able to deal with volatile situations involving clients/families.
- Ability to provide services at any SCH sites, co-located partner facilities and in various community locations.
- Able to provide services at times to meet the needs of youth and families to include evenings and weekends.

QUALIFICATIONS: Driving is an essential function of this job, and as such, employees in this position will be required to furnish their own vehicle to be used in the course of employment. A valid driver's license and minimum insurance coverage is required.

Must be at least 21 years of age.

Education and Experience:

At least one year of full-time experience working in the mental health field is required. Two (2) years of college or an AA degree in Human Services, Psychology, Sociology, Social Work, Counseling, or related field is preferred.

Licenses, Certifications, Registrations:

CPR Certification is preferred or obtained within agency-required timeframe.

BENEFITS: Excellent benefits package including medical, dental, vision, life and accident insurance, short and long-term disability plans, retirement plan with company match, paid vacation, sick leave, 11 paid holidays, tuition reimbursement, professional development and career advancement opportunities.

TO APPLY: Qualified employees must submit a completed Request for Promotion or Transfer form along with their resume to Human Resources. External candidates must complete our on-line employment application available at www.kidshome.org/careers.

PLEASE NOTE: Non-SCH employees who are made an offer of employment will be required to pass a post-offer, pre-employment background process that includes passing a drug test, including marijuana. Applicants who do not pass any part of this pre-employment process will have their offer of employment rescinded.