



POSITION ANNOUNCEMENT

POSITION: Lead Skills Trainer

LOCATION: 2750 Sutterville Rd. Sacramento, CA 95820

SHIFT: M – F, 8:00 am – 4:30 pm

SALARY: \$17.50 – \$19.69 to start

Founded in 1867, the Sacramento Children's Home is the oldest active charity in Sacramento, & among the most highly respected. Serving over 5,000 children & over 4,000 families every year, with eight programs across six locations, we offer excellent career advancement opportunities while making a positive impact in your community.

OVERVIEW: The Lead Skills Trainer provides implementation of social skills and violence prevention program curriculum at a variety of community sites, including but not limited to school sites, community centers and faith-based centers. This position is responsible for facilitating groups in the proposed curriculum, working closely with school/community staff to ensure coordination of program in the designated setting; compliance with program goals, guidelines and evaluation requirements; managing and maintaining program data and submitting reports to the Program Manager. The position takes a lead in implementing a schedule of services, mentoring staff and problem-solving.

DUTIES INCLUDE:

- Conduct group educational sessions, social skills and/or violence prevention with youth with fidelity to the evidence-based curriculum and agency policies.
- Utilize creative and engaging teaching modalities to increase participation and retention of youth in program.
- Provide basic classroom behavioral management techniques as needed.
- Follow monitoring of participants in sessions and, if necessary, follow-up with youth and families to support continued participation.
- Provide baseline assessment and post-assessment of each youth as required and enter the data into the data monitoring system.
- Provide rewards/incentives for on-going participation and graduation from the program.
- Collaborate with school personnel and ensure compliance with district policies.
- Participate in interviewing new staff along with the Program Manager.
- With Program Manager, provide new staff with orientation and departmental policies, programs and procedures.
- Participate in all program evaluation and site specific systems of quality control.

QUALIFICATIONS:

- BA degree from an accredited college or university is required. At least 2 years experience working with children and families in a social services or community-based program is required. Or
- At least 60 units completed from an accredited college and 3 years of experience working with children and families in a social services or community-based program is required.
- Previous experience in providing school-based, in-home or group-based instruction is highly desired. Previous experience leading a team or coordinating staff resources is preferred.

BENEFITS:

We offer an excellent benefits package including medical, dental, vision, life and accident insurance, short and long term disability plans, retirement plan, paid vacation, sick leave and holidays, tuition reimbursement, paid training and career advancement opportunities.

TO APPLY: Qualified employees must submit a completed Request for Promotion or Transfer form along with a resume to Human Resources. External candidates must complete our on-line employment application available at www.kidshome.org/application.
