



Position Announcement

POSITION: Director of 24 Hour Programs
SALARY: Commensurate with Education and Experience

OVERVIEW:

As a member of the leadership team, the Director of 24 Hour Programs works interdependently with all members of the leadership team to fulfill the mission of the Sacramento Children's Home. This position is responsible for overseeing the Residential Level 12 Group Home and the Wraparound Programs, developing systems that assure training, supervision and accountability of all assigned staff. This position will work directly with the finance department to develop and monitor the programs' budgets and expenses assuring staffing levels are in line with the budget and programmatic needs. This position will develop, maintain, follow, coordinate and monitor systems that ensure compliance with all applicable federal, state, and local statutes and regulations, SCH funding standards and all other SCH policies and practices. This position will work to ensure that the Residential program maintains maximum occupancy through marketing and outreach to local and non-local counties and the applicable officials. Must be available for emergency response 24 hours per day, 7 days a week based on program and client needs. This position directly supervises 6 employees and is responsible for ensuring that all personnel management duties, including but not limited to, performance evaluations, timecards, and attendance records are completed and submitted to the appropriate departments in an accurate and timely manner.

Minimum Qualifications:

A Bachelor's Degree in a Behavioral Science or related field is required.

At least five years experience in the management and supervision of a program or at least two years supervisory experience in a residential program setting is required.

Desired Qualifications:

A Master's Degree in a Behavioral Science and licensed by the State of California Board of Behavioral Sciences as a MFT or LCSW.

Must meet all Board of Behavioral Sciences requirements for supervising interns.

5-10 years of increasingly responsible experience in managing Clinical and/or Residential Services for an agency, State, County or Federal Government, including administration, fiscal management, quality assurance, personnel management and clinical responsibilities, is required with at least three (3) years of supervisory experience in a residential treatment setting.

Must possess a valid California Driver License, a reliable automobile and current auto insurance.

TO APPLY:

Fax: (866) 659-6866

E-mail: jobs@kidshome.org

Website: www.kidshome.org

SCH offers competitive salaries commensurate with experience and excellent benefits.

For additional details please visit our website at www.kidshome.org.

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