

Frequently Asked Questions

1. What positions are currently available?

Please see the Explore our available positions section of our Careers page for a list of available positions.

2. What do I need to do to qualify for employment with the Sacramento Children's Home?

All applicants must pass a State and Federal fingerprint clearance, pre-employment drug test, physical exam, TB screening, previous employment and education verification. Some positions also require that applicants be able to pass a post-offer physical abilities test.

Most positions require applicants to be at least 21 years old, have a good DMV record (no more than 3 points in the past three years), a reliable vehicle, valid driver's license and current auto insurance.

3. What are the work hours?

Work hours vary based on the position. Residential and Crisis Nursery programs operate on a 24/7 basis and must schedule employees accordingly. Employees in the Residential and Crisis Nursery programs are also required to attend mandatory weekly meetings and trainings.

4. Will I be expected to use my own vehicle for work?

This varies by position. Some positions, such as Home Visitors in our Family Resource Centers and Community Mental Health Workers in our Transition Age Program, are required to have a reliable vehicle, and a valid driver's license and current auto insurance.

5. How do I apply for a position?

Applicants must submit a completed application packet which includes: an Application for Employment, applicant Criminal Record Statement and a Questionnaire. These documents can be submitted via e-mail to jobs@kidshome.org, faxed to (866) 659-6866 or dropped off or mailed to 2750 Sutterville Road, Sacramento, CA 95820.

6. How long does it take to complete an application packet?

The time it takes to complete the application packet varies depending on several factors, including amount of work history, education and whether the applicant is prepared to provide all of the necessary information at the time they begin completing the packet.

* Please note: Incomplete documents will prevent applicants from progressing in the process.

7. What if I am experiencing technical difficulties with the application?

Applicants who experience technical difficulties with the application, may e-mail questions to jobs@kidshome.org or print the documents, complete them by hand and fax, mail or drop them off at our main location on Sutterville Road.

8. What if I do not have an e-mail address or access to a computer?

Applicants may pick up an application packet at our main location on Sutterville Road.

9. What are the hours of operation at your main location on Sutterville Road?

The main office building is open Monday-Friday from 8:30 a.m. - 5:00 p.m., excluding holidays.

10. Can I apply for more than one position at a time, and do I need to submit an application for each position?

Yes, applicants may apply for more than one position at a time. It is not necessary to submit a separate application for each position. Applicants must clearly indicate the names of each position being applied in the **“Position Desired”** section on the Application for Employment.

11. How long will it take before I find out the status of my application?

Due to the volume of applications received, only the most qualified candidates will be contacted for interviews. Applicants receive confirmation that their documents have been received via e-mail or mail. Calls will not be taken regarding the status of application.

12. If I have applied in the past, do I need to submit another application?

Although applications will be maintained for two years following the date of submission, applicants are encouraged to apply again if it has been more than six months from the last time an application was submitted, if any information has changed since the last time an application was submitted and if a different position is desired other than the last one indicated.